

RECORD OF PROCEEDINGS
Minutes of Tolles Career & Technical Center Meeting
July 20, 2017

REGULAR MEETING

The Board of Education of the Tolles Career & Technical Center met in regular session in the Board Offices on Thursday, July 20, 2017 at 7:03 p.m. with Vice President Curtis Brooks presiding. Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Mason, present; Mrs. Lambert, present; Mr. Maggied, present; Mr. Harper, absent; Mr. Vornbrock, present.

B – Recognition/Program

None

C1 – Additions or Deletions to Agenda

None

C2 – Adoption of Agenda

Mr. Vornbrock moved, Mr. Bichsel seconded that the board adopt the agenda as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

C3 – Approval of Minutes

Mr. Maggied moved, Mr. Bichsel seconded that the minutes from the following meetings, be approved as amended:

- a. April 24, 2017 Special Board Meeting
- b. June 12, 2017 Special Board Meeting
- c. June 14, 2017 Special Board Meeting
- d. June 15, 2017 Special Board Meeting
- e. June 21, 2017 Special Board Meeting
- f. June 29, 2017, Regular Board Meeting

Roll call: Ayes: Mr. Bichsel, Mrs. Lambert, Mr. Maggied, Mr. Vornbrock. Abstain: Mr. Brooks, Mr. Mason. Motion carried.

C4 – Approval of Treasurer’s Report

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Mr. Maggied moves and Mrs. Lambert seconds that the Board of Education approves the Treasurer's report and approve new fund as presented and authorizes change funds for FY18 in the amount of \$1,250.00.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

D – Treasurer's Report

Treasurer Woods updated the board on the state of the district.

E – Superintendent's Report

Mrs. Kuffel, Mrs. Strebe, Mr. Poroda, Mrs. Blachly, and Mr. Haggerty updated the Board on their areas of responsibility.

Superintendent Wilson updated the Board on activities throughout the district.

F – Public Participation

None

G – Executive Session

In accordance with ORC 121.22(G), Mr. Maggied moves and Mr. Vornbrock seconds that the Board of Education caucus to executive session to discuss discuss matters required to be kept confidential by federal law or rules or state statutes and the employment and compensation of an employee or official.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock

The Board entered into Executive Session at 7:23 p.m.

The Board returned from executive session at 8:05 p.m.

H – Consent Agenda

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Upon recommendation by the Superintendent, Mr. Vornbrock moved, Mr Maggied seconded that items H1 through H14 be approved as amended.

Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

H1 OSBA Capital Conference Annual Business Meeting

Recommendation: That Doug Maggied be appointed Ohio School Boards Voting Delegate at the Annual OSBA Capital Conference to be held November 12-14, 2017 and that Curtis Brooks be appointed alternate, and that the Treasurer is directed to make the proper registration for conference participants.

H2 2017-2018 Non-Resident Student Tuition Rate

Recommendation: That the tuition rate for non-resident tuition students be set at \$14,330.36 in accordance with Board Policy 5111.

H3 2017-2018 Handbooks

Recommendation: That the Board approve the following handbooks:
 Staff Handbook (Attached)
 Student Handbook (Attached)
 Preschool Handbook (Attached)
 CTSO Handbook (Attached)
 Adult Education Handbooks (Attached)

H4 Reimbursement for Required Professional Credentials 2017-2018

Recommendation: That the Board approve reimbursement for cost to maintain a professional credential that is required, in addition to an Ohio Department of Education license, to all career technical program instructors who need the credential in order for students to be eligible to earn an industry credential.

Name	Program	Credential
Haskell, Lorie	Pharmacy Tech	RPH
Hockenbery, Scott	FF/EMS	EMT-B, FFII, Instructor
Kieffer, Miles	Auto Collision Repair	ASE or I-CAR
Needles, Gregg	Culinary Arts	ServSafe
Newman, Jerry	Construction Technologies	NCCER

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Parks, Brian	Auto Technology	ASE
Pugh, Kim	Cosmetology	Cosmetologist, Managing Cosmetologist, Cosmetology Instructor
Rossetter, Karen	Exercise Science	RN
Shaw, Cynthia	Hilliard Health Professionals Academy	RN
Texler, Glenna	Pre-Nursing	RN

H5 Resignation

Recommendation: That the Board accept the following resignation be accepted for the purpose listed.

Name, City	Position	Effective Date	Purpose
Shane Haggerty, Hilliard	Marketing & Technology Director	End of day October 13, 2017	Other employment

H6 2017-2018 Organizational Chart

Recommendation: That the Board approve as presented the 2017-2018 Organizational Chart. (Attached)

H7 Hearing Officer for Expulsion Appeals 2017-2018

Recommendation: That Dr. Daniel Kaffenbarger, Superintendent of Madison-Champaign County ESC, be appointed as the hearing officer for expulsion appeal hearings.

H8 Adult Education Part Time Staff

Recommendation: That the Board approve the following individuals be employed for the 2017-2018 school year on an as-needed basis and paid in accordance with Board policy.

Name, Home	Position	Rate
Edmond Cardoza, Marysville	Diversified Industrial Training	\$25.30/hour

H9 2017-2018 Substitute for Project SEARCH

Recommendation: That the Board approve the following individual to be employed for the 2017-2018 school year on an as-needed basis and paid at the rate listed.

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Name, Home	Position	Rate
Michelle Ireton, Dublin	Project SEARCH Substitute	\$100 per day

H10 Shared Services Agreement with Delaware Area Career Center

Recommendation: That the Board approve the shared services agreement with Delaware Area Career Center for Aspire Administration Services. This agreement will be from July 1, 2017 through June 30, 2018. (Attached)

H11 Memorandum of Understanding

Recommendation: That the Board approve the Memorandum of Understanding with Hilliard City School District, September 5, 2017 through May 25, 2018; and West Central Community Correctional Facility for Aspire services, July 1, 2017 through June 30, 2018. (Attached)

H12 Syntero Contract for Professional Services

Recommendation: That the Board approve the contract with Syntero, Inc for mental health counseling. This agreement will be from August 1, 2017 through July 31, 2018. Contract provides for additional services. (As Presented)

H13 Vacation Approval

Recommendation: That the Board approve 10 days of vacation, retroactive to July 2016, for Jonna Cowgill, Secretary to a Director, due her at the time she moved from a 10-month contract to a 12-month contract.

H14 Addendum to Contract for Treasurer

Recommendation: That the Board approve the addendum to the Treasurer's Contract as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

I – Other Topics for Discussion

- I1 Ohio ACTE Conference, Columbus, July 24-26
- I2 OSBA Capital Conference, Columbus, November 12-14

J – Executive Session

In accordance with ORC 121.22(G), Mr. Maggied moves and Mr. Mason seconds that the Board of Education caucus to executive session to discuss matters required to be kept confidential by federal law or rules or state statutes.

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Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

The Board entered into Executive Session at 8:13 p.m.

The Board returned from executive session at 9:17 p.m.

K. GRIEVANCE DECISION

The Board of Education denies the grievance and authorizes the President to issue the decision on behalf of the Board

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

L - Adjournment

Mr. Maggied moved, Mrs. Lambert seconded that the meeting be adjourned.

Roll call: Mr. Bichsel, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

The meeting was adjourned at 9:18 p.m.

_____ President

_____ Treasurer