

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

**ORGANIZATIONAL MEETING**

The Board of Education of the Tolles Career & Technical Center met in the Board Office at the Tolles Career & Technical Center, Plain City, Ohio on Thursday, January 12, 2017 at 6:30 p.m., for the purpose of organizing the Board. Mr. Brooks was appointed to serve as the President Pro Tem at the December 2016 board meeting.

President Pro Tem Maggied called the meeting to order.

The Pledge of Allegiance was recited.

**B – Tolles Career & Technical Center Board Resolution**  
**Acknowledging Appointment**

WHEREAS, the Tolles Career & Technical Center Board of Education is comprised of members appointed by each participating school district Board of Education in accordance with the Tolles Career & Technical Center plan submitted to the State Board of Education;

WHEREAS, the following are participating school district Board of Educations entitled to appoint a member to the Tolles Career & Technical Center Board of Education:

- **Dublin City Schools**
- **Hilliard City Schools**
- **Jefferson Local School District**
- **London City Schools**
- **Madison-Plains Local School District**

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district Board of Education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

opportunities in the state; and

WHEREAS, the referenced districts have determined that the following candidates meet the qualifications described in R.C. 3311.19 and have appointed the following candidates to the Tolles Career & Technical Center Board of Education on or before January 12, 2017:

- **Page Vornbrock, Dublin City Schools**
- **Doug Maggied, Hilliard City Schools**
- **David W. Harper, Jefferson Local School District**
- **Curtis Brooks, London City Schools**
- **Mark Mason, Madison-Plains Local School District**

WHEREAS, R.C. 3311.19 requires members of the joint vocational school Board of Education to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district Board;

WHEREAS, this Board has determined that after the appointments of the above named representatives the joint vocational school district board of education continues to satisfy the diversity and three-fifths requirements in R.C. 3311.19;

NOW, THEREFORE, BE IT RESOLVED that the Tolles Career & Technical Center Board of Education acknowledges the above appointments to the Tolles Career & Technical Center Board of Education for a three-year term of office for the time period beginning in January 2017 and expiring December 31, 2019, with the exception of the Dublin City Schools Board Member whose term shall expire December 31, 2017.

**C - Oath of Office**

The Treasurer administered the Oath of Office to the following:

- **Page Vornbrock 1 Year      Dublin City Schools**
- **Doug Maggied 3 Years      Hilliard City Schools**
- **David W. Harper 3 Years      Jefferson Local School District**

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

- **Curtis Brooks**      **3 Years**      **London City Schools**
- **Mark Mason**      **3 Years**      **Madison-Plains Local School District**

**C1 – Roll Call**

Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Mason, present; Mrs. Lambert, present; Mr. Maggied, present; Mr. Harper, present, Mr. Vornbrock, present.

**D - Nominations to elect the 2017 Board of Education President**

The President Pro Tem declared nominations for President of the Board in order. Mr. Maggied nominated Mr. Brooks for President. Mrs. Lambert moved, Mr. Vornbrock seconded that nominations be closed.

Roll call vote to close nominations: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock.

Roll call vote for President of the Board:

Tom Bichsel voted for:	Curtis Brooks
Curtis Brooks voted for:	Abstain
David Harper voted for:	Curtis Brooks
Jaynie Lambert voted for:	Curtis Brooks
Doug Maggied voted for:	Curtis Brooks
Mark Mason voted for:	Curtis Brooks
Page Vornbrock voted for:	Curtis Brooks

Curtis Brooks was declared 2017 President of the Board of Education.

**E - Nominations to elect the 2016 Board of Education Vice-President**

The President Pro Tem declared nominations for Vice-President of the Board in order. Mrs. Lambert nominated Mr. Bichsel for Vice-President. Mr. Maggied moved, Mrs. Lambert seconded that nominations be closed.

Roll call vote to close nominations: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock.

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

Roll call vote for Vice-President of the Board:

Tom Bichsel voted for:	Abstain
Curtis Brooks voted for:	Tom Bichsel
David Harper voted for:	Tom Bichsel
Jaynie Lambert voted for:	Tom Bichsel
Doug Maggied voted for:	Tom Bichsel
Mark Mason voted for:	Tom Bichsel
Page Vornbrock voted for:	Tom Bichsel

Tom Bichsel was declared 2017 Vice-President of the Board of Education.

**F - Adoption of Agenda**

Mr. Maggied moved, Mr. Vornbrock seconded that the agenda be approved as presented.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock.

**G - Consent Agenda**

Mr. Vornbrock moved, Mr. Brooks seconded that the items G1 through G17 be adopted.

**G1 - Ohio School Boards Association Legislative Liaison and Student Achievement Liaison**

That the Board appoint a member to each of the following positions.

- 2016 Legislative Liaison: Doug Maggied
- 2016 Student Achievement Liaison: Jaynie Lambert

**G2 - 2017 Board Meeting Dates**

That the Board establish meeting dates for the 2017 calendar year. Regular meetings will start at 7:00 p.m., on the third Thursday of the month, with the following exception:

- June 29, 2017

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

The following events may be attended by a majority of the Tolles Board Members:

- Ohio School Boards Association – Capital Conference
- National School Boards Association Conferences
- Other National meetings of district importance
- Meetings with Legislators
- Other State meetings of district importance
- Associate School District Graduation Ceremonies
- Tolles Career & Technical Center Certification Ceremony

**G3 - Employment of Staff between Board Meetings**

That during periods when this Board is not in session, the Superintendent is authorized hereby to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board of Education, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment contract shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer, with the actual starting date as described in the employment offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board Policy. The authorization provided by this resolution shall commence on **January 12, 2017**, and remain in effect until the **January 2018** Organizational Meeting.

**G4 - Accepting Resignations between Board Meetings**

That during periods when this Board is not in session, the Superintendent is authorized hereby to accept resignations on behalf of the Board of Education, which have been submitted by employees, subject to ratification by this Board, provided however, that upon ratification by this Board such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. This authorization shall commence on **January 12, 2017**, and remain in effect until the **January 2018** Organizational Meeting.

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

**G5 - Accepting School District Donations**

That the Superintendent or Treasurer be authorized to accept all donations to the school district on behalf of the Board of Education.

**G6 - Investment of Funds**

That the Treasurer be authorized to hereby invest interim funds at the most productive interest rates whenever funds are available, in accordance with Board Policy 6144.

**G7 - Payment of Bills**

That the Treasurer be authorized hereby to pay all bills within the limits of the appropriations resolution as bills are received and when merchandise/service has been delivered.

**G8 - Advances to Funds/Return Advances**

That the Treasurer be authorized hereby to make advances from the General Fund to other funds as required, to alleviate cash flow problems and to return advances from other funds to the General Fund.

**G9 - Advance on Settlements**

That the Treasurer be authorized hereby to request advances on tax settlements from the Franklin, Madison, Delaware, and Union Auditors.

**G10 - Accept/Participate in Federal, State or Local Grants or Agreements**

That the Board authorizes the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State, or Local Grants or agreements, and the Treasurer is authorized to appropriate funds for the grants awarded.

**G11 - Ohio School Boards Association**

That the Board authorizes renewal of membership in the Ohio School Boards Association.

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

**G12 - Ohio School Boards Association Legal Assistance Fund**

Whereas, the Tolles Career & Technical Center Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and, Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose, Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2017 and authorizes the Treasurer to pay the Legal Assistance Fund \$250.

**G13 - Establishment of "Service Fund"**

That the Board give authorization for establishment of "Service Fund" in the amount of \$20,000 for the 2017 calendar year. This fund is the board's annual amount for travel and meetings.

**G14 - Metropolitan Educational Technology Association**

That the Board give authorization to renew membership with the Metropolitan Technology Association (META) for the 2017 calendar year.

**G15 - Area Chambers of Commerce**

That the Board give authorization to renew memberships in the Hilliard, Madison County, Dublin, and Union County Chambers of Commerce, and the Tolles Career & Technical Center Superintendent or their designee will be named as representative and/or contact person for the district.

**G16 Public Notices**

That the Board designate the Tolles Career & Technical Center website, [www.tollestech.com](http://www.tollestech.com), as the official location for public notices.

**G17 Establishment of Board of Education Scholarship Fund**

That the Board establish a Board of Education Scholarship at Tolles, and that each Board member donate one meeting's pay to the scholarship fund annually. The scholarship will be awarded annually in the spring according to criteria set by the Board of Education.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock.

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 13, 2017**

---

**H - Adjournment**

Mr. Vornbrock moved, Mr. Mason seconded that the Organizational Meeting be adjourned.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock.

The Organizational Meeting was adjourned at 6:45 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer