

BOARD REPORT

The Board of Education met on April 28, 2011 at 7:00 p.m. to conduct the regular meeting.

Certificated Contracts

The following certificated contracts were awarded, as shown below, effective with the 2011/2012 school year, and that personnel involved with the continuation of their contract shall be placed on the next step on the appropriate salary schedule.

NAME	LICENSE	RECOMMENDED CONTRACT
Bicknell, Virginia	5 Year	1 Year
Bolenbaugh, Todd	5 Year	1 Year
Dale-Press, Lisa	5 Year	1 Year
Daniel, Annette	5 Year	1 Year
Davis, Richard	5 Year (Pending)	1 Year
Doerr, Richard	5 Year	1 Year
Dowler, Jenifer	5 Year	1 Year
Fellows, Robert C.	5 Year	1 Year
Hanhilammi, Jennifer	5 Year	1 Year
Hansel, Gregg	5 Year	1 Year
Haskell, James	5 Year	1 Year
Jeffery, Carissa	5 Year	1 Year
Knurek, Holly	2 Year	1 Year
Kobashigawa, Kelley	5 Year	1 Year
Marquis, Kelly	5 Year	1 Year
McClelland, Kathy	5 Year	1 Year
McGhee, Steven	5 Year	1 Year
McMillen, Bill	2 Year	1 Year (0.5 FTE)
Moffett, Jennifer	5 Year	1 Year
Newman, Jerry	5 Year	1 Year
Parks, Brian	2 Year	1 Year
Pencil, William	5 Year	1 Year
Riley, Tanya	5 Year	Continuing
Snider, Pam	5 Year	Continuing
Swartzentruber, Robert	5 Year	1 Year
Teusink, Allyson	5 Year	Continuing
Thomas, John	5 Year	1 Year
Zay-Levi, Kathy	5 Year	1 Year

Reduction in Career Technical Satellite Program Offering

The Board approved, based on the host (Dublin) district’s changes in staffing, to partially eliminate (reduce from 3.0 to 2.0) the Tolles satellite units located in the Dublin City School District, effective for the 2011-2012 school year, as follows:

<u>Program Location</u>	<u>Career Technical Program</u>	<u>From Status 2010-11</u>	<u>To Status 2011-12</u>
Dublin Coffman	Broadcast Video Production	Full-Time	Partial Day
Dublin Scioto	Broadcast Video Production	Full-Time	Partial Day
Dublin Jerome	Broadcast Video Production	Full-Time	Partial Day
Dublin City Schools	Broadcast Video Production	3 full-time positions	2 full-time positions (equivalent)

Classified Contracts

The Board awarded contracts to the employees listed below, effective July 1, 2011, at the appropriate step of the adopted salary schedule.

NAME	PRESENT CONTRACT	RECOMMENDED CONTRACT
Baker, Christine	2 Year	Continuing
Ginsberg, Kevin	2 Year	Continuing
Gray, Julie	2 Year	Continuing
Hay, Karen	2 Year	Continuing
Maxie, Heath	2 Year	Continuing
Meade, Cyndi	2 Year	Continuing
Pollom, Melissa	2 Year	Continuing
Rubright, Tom	2 Year	Continuing
Thompson, Joe	2 Year	Continuing
Weeks, Leanne	2 Year	Continuing
Whiting, Melynda	2 Year	Continuing

Part-Time Adult Education Employment Contract

The Board approved the re-employment of Judy Norris on a two (2) year contract from July 01, 2011 through June 30, 2013 as Adult Education Student Services Coordinator.

Public Safety Services Coordinator

The Board approved the re-employment of Dean Ortlieb as Public Safety Services Coordinator.

Bi-lingual Liaison Salary Per Hour

The Board approved the continuing contract of Vivian Herrera as Bi-Lingual Liaison.

Substitute Certificated Staff

The following individuals were employed for the 2010/2011 school year, on an as-needed basis, and paid in accordance with board policy.

Name	Position
Laurie Chase	Short Term Sub
Melissa Gordan	Health Support Services (Long Term Sub)
Tim Kohl	Reading, Computer Technology, Indust. Tech. (Perm Cert)

Substitute Classified Staff

The following individuals were employed for the 2010/2011 school year, on an as-needed basis, and paid in accordance with board policy.

Name	Position
Brian Scheiderer	Intervention Assistant
Jason Scheiderer	Assistant Instructor
Laurie Chase	Intervention Assistant
Melissa Gordan	Intervention Assistant
Tim Kohl	Intervention Assistant
Jim Troesch	Assistant Instructor

Adult Education Part-Time Staff

The following individuals were employed for the 2010/2011 school year, on an as-needed basis, and paid in accordance with board policy.

Name	Position
Rhyan Scholl	Firefighter
Jason Scheiderer	Firefighter / EMT
Karen Rossetter	Nurse Aide
Glenna Texler	Nurse Aide

Student Accident Insurance

Student Accident Insurance will be offered for purchase to all students through the N. Carol Insurance Agency, Inc., for the 2011/2012 school year.

CDP Grant – FY11, Title II-A Grant – FY11, and Tech Prep Grant – FY11

That the Board approved the increase to \$384,008.27 in the CDP Grant – FY11 and the increase in the Title II-A Grant – FY11 to \$4,803.76 and the increase in the Tech Prep Grant – Fy11 to \$8,125.00.

Volunteer Insurance

The Board of Education gave approval to continue the “Volunteer Insurance Program” with the CIMA Insurance Corporation, for the 2011/2012 school year, in the amount of \$2,559.81.

Board Policy Additions and Revisions

That the Board of Education adopted the following additions and revisions to Board Policy as prepared and presented by NEOLA and recommended by the Superintendent.

- Bylaw 0167 – Voting (Revised)
- Policy 1540 – Suspension of Administrative Contracts/Reduction in Force (Revised)
- Policy 1613 – Student Supervision and Welfare (new)

- Policy 2461 – Recording of IEP Team Meetings (Revised)
- Policy 3213/4213 – Student Supervision and Welfare (Revised)
- Policy 3215 – Use of Tobacco by Professional Staff (Revised)
- Policy 4215 – Use of Tobacco by Classified Staff (Revised)
- Policy 5200 – Attendance (Revised)
- Policy 5512 – Use of Tobacco (Revised)
- Policy 5751 – Parental Status of Students (Revised)
- Policy 6231 – Appropriations and Spending Plan (Revised)
- Policy 6232 – Appropriations Implementation (Revised)
- Policy 6460 – Vendor Relations (Revised)
- Policy 7434 – Use of Tobacco on School Premises (Revised)
- Policy 7540 – Computer Technology and Networks (Revised)
- Policy 8431 – Preparedness for Toxic Hazard and Asbestos Hazard (Revised)
- Policy 8500 – Food Services (Revised)
- Policy 8550 – Competitive Food Sales (New)
- Policy 9160 – Public Attendance at School Events (Revised)

Change Of May Meeting Time

The Board of Education approved the change of time for the regular meeting to be held on May 26, 2011 from 7:00 p.m. to 6:00 p.m. and that no presentations or limited presentations be held that night.

MEC Information Technology Services Agreement

The Metropolitan Educational Council Information Technology Services Agreement for the period beginning July 1, 2011 and ending June 30, 2014 was approved and the Treasurer is authorized to sign the agreement on behalf of the Board.

Reduction in Force - Certificated

The contract of the following person was suspended by the Board, effective June 30, 2011:

Jenifer Dowler

Reduction in Force - Certificated

The number of Spanish Instructors was reduced from 1.0 FTE to 0.5 FTE + the equivalent of 4 full additional days and the contract of the following person is suspended by the Board from 1.0 FTE to 0.5 FTE, effective June 30, 2011:

Jennifer Hanhilaammi

Reduction In Force - Certificated

The Board approved the Reduction In Force agreement between the Board, the Association, and the employee listed below effective June 30, 2011:

Richard (“Rich”) Davis

Non-Renewal - Certificated

The Board non-renewed the contract of the following:

James V. Ruble.

Non-Renewal - Classified

Kelly Ward, Part-Time Intervention Assistant, was non-renewed for the 2011/2012 school year due to program/scheduling/enrollment changes.

Resolution of Tax Increase

The following resolution was approved.

RESOLUTION OF TAX INCREASE

WHEREAS, the original purpose of vocational (Read: Career-Technical) centers when established by law, was to provide educational programs and training opportunities for junior and senior high school students and for adults seeking new or improved knowledge, skills, and training in order to gain entry into or remain as contributory members of Ohio’s workforce; and

WHEREAS, in order to provide the quality of workforce development both needed by the citizens of the Tolles Career & Technical Center Planning District, and essential to the economic development of the communities contained with said district; and

WHEREAS, in order to meet increased requirements of space and educational offerings, both academic and career technical, to ensure student completers’ successful entry into a highly skilled workforce, and/or into institutions of higher learning; and

WHEREAS, in order to provide the rigorous and relevant education as described in and deemed necessary by the soon-to-be-enacted CORE requirements and for successful graduation from Ohio’s high schools; and

WHEREAS, in 2001 and again in 2003, the Tolles Career & Technical Center (f.k.a. The Central Ohio Joint Vocational School District) Board of Education by official resolution, in cooperation with the Madison County Budget Commission, willingly requested temporary reductions in the effective millage from 1.6 mills to 1.1 mills, and from 1.1 mills to 0.5 mills, respectively, with the express understanding that said millage could be reinstated upon request by the school district; and

WHEREAS, in October 2006 the Tolles Career & Technical Center Board of Education requested of the Madison County Budget Commission that the collective 1.1 effective mills which were temporarily reduced to be reinvested for a total of 1.6 mills (the amount prior to the districts first and second voluntary reduction in millage) which was to become the districts effective tax rate January 01, 2007, for calendar year 2007 and beyond, and such effective tax rate would have been applied to the total assessed value of the district, and

WHEREAS, the Madison County Budget Commission agreed to return the reduced tax rate of 0.5 mills to only 1.3 mills rather than the 1.6 mills requested by the Board with the understanding that the Tolles Board should make a future request for the 0.3 remaining mills to become effective, making the total effective mills 1.6; and

WHEREAS, in the wake of increased student enrollment (currently there are 200 more students than were enrolled in 2002/03), increased expectations for student achievement, declining tax revenues, declining interest revenues, and increased costs of operation, notwithstanding the 6.5 reductions in personnel made by the District in the last four years – four and one-half (4.5) staff positions by attrition and two (2.0) staff positions by reduction in force and 4.5 additional RIF’d positions by the end of the current school year – the

District, as demonstrated by the Treasurer's five-year forecast, faces continued annual deficit spending and rapidly declining end-of-fiscal year fund balances that project an increasingly negative balance by FY15;

NOW THEREFORE BE IT RESOLVED that the Tolles Career & Technical Center Board of Education requests that the remaining 0.3 collective effective mills which were temporarily reduced, and previously denied in 2006, be reinstated for a total of 1.6 mills which shall become the district's effective tax rate January 01, 2012, for calendar year 2012 and beyond, and such effective tax rate shall be applied to the total assessed value of the district, and

BE IT FURTHER RESOLVED that the Board appreciates the Commission's past cooperation with our educational institution and respectfully requests that the Budget Commission continue in joint good faith with the Board by returning to the full effective operating 1.6 mills in support for the important role in workforce and economic development that the Tolles Career & Technical Center plays in Central Ohio.

Sale of School Property

The following Resolution of Sale of Property and Conditions of Sale was approved.

RESOLUTION OF SALE OF PROPERTY

WHEREAS A one story, one family residence of approximately 1,530 square feet has been constructed by building trades students, and

WHEREAS The primary purpose of such instruction was to provide instructional experiences for the students, and

WHEREAS Such experiences have been concluded and the property is no longer needed for school purposes, and

WHEREAS The value of the property exceeds \$600;

NOW THEREFORE BE IT RESOLVED That the above property shall be sold "As Is" by the Board of Education at public auction, to be held at 7877 US Highway 42 South, Plain City OH on the **11th day of June, 2011**, at 10:01 a.m., and

BE IT FURTHER RESOLVED That notice of this auction be placed in a newspaper of general circulation in the school district, at least 30 days prior to said auction, and

BE IT FURTHER RESOLVED That the property be made available for public inspection prior to said auction, and

BE IT FURTHER RESOLVED That the successful bidder shall be required to pay the sum of \$5,000 at the sale, and shall pay the balance within 30 days of said sale, and

BE IT FURTHER RESOLVED That the property must be removed from the school site by the buyer within 60 days of said sale, with all costs of moving assumed by the buyer, and

BE IT FURTHER RESOLVED That the Board has determined that there are numerous unwanted and outdated tools, equipment, furnishings, vehicles and books that no longer meet the curriculum requirements of the district, and

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BE IT FURTHER RESOLVED That the Board directs the Superintendent to assemble such items, develop a list of said items, and provide for public auction on **June 11, 2011, at 10:01 a.m.**, and

BE IT FURTHER RESOLVED That the list of all sold items will be maintained by the school district Treasurer.

BE IT FURTHER RESOLVED That all items purchased at the auction, with the exception of the house, which has separate Conditions of Sale, be removed at the purchaser's expense, from school district property within three (3) days of the sale.

**CONDITIONS OF SALE
CERTAIN PERSONAL PROPERTY BY THE
BOARD OF EDUCATION OF TOLLES CAREER & TECHNICAL CENTER**

The Board of Education of the Tolles Career & Technical Center (the "Board") has published notice that certain personal property (the "personal property") will be offered for sale at public auction at **10:01 a.m.**, eastern daylight savings time, on **Saturday, June 11, 2011** at the Tolles Career & Technical Center, 7877 US Highway 42 S, Plain City, OH. The conditions of sale, in accordance with and subject to which all bids shall be made are:

1. The personal property to be offered for sale is described as follows:
A modular one-story, one-family house of approximately 1,530 square feet of living space and containing a living room, a kitchen with dining area, three bedrooms and two bathrooms, all designed to be put over a basement or crawl space, and can accept an attached garage.
2. The personal property is owned by the Board, and is located generally at the Tolles Career & Technical Center, 7877 US Highway 42 S, Plain City, OH 43064.
3. *The sale of property is "as is" and there is no warranty of merchantability, no other warranty, expressed, implied or statutory, nor any affirmation of fact, or promise, by the Board with reference to the personal property, including without limitation the title of condition thereof, or otherwise.*
4. The Board will transfer title to the personal property to the purchaser, or the purchaser's nominee, by the **Quit-Claim Bill of Sale** form of which is attached hereto as **Exhibit A**. If the purchaser wishes to designate a nominee to be named in said bill of sale, the purchaser shall do so by written notice thereof (identifying the nominee) on or before the tenth day prior to the closing, as defined in paragraph 8 hereof.
5. Immediately following the conclusion of the bidding, the highest bidder must deposit with the Treasurer of the Board cash, or a certified or cashier's check payable to the Board, in the amount of **\$5,000** for the personal property, as security that, in the event the bid is accepted by the Board, the payment of the purchase price for the personal property will be made in accordance with the bid. The bid deposit will be forfeited as agreed liquidated damages upon failure of the highest bidder to perform; other-wise, that deposit will be applied as part payment of the purchase price for personal property. No interest will be paid on the bid deposit.
6. All bids shall be unconditional. The highest bid shall be reduced to writing, immediately upon completion of the bidding, on an offer form to be provided by the Board, and immediately delivered to the Treasurer of the Board. The highest bidder must state on that form the full name of each individual and corporation, partnership or other association interested in the bid. The Board reserves

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the right to reject any or all bids and to waive any or all informalities. A copy of the **Bid & Offer to Purchase** form is attached hereto as **Exhibit B**.

7. The highest bidder may not withdraw such bid for a period of thirty-five (35) days following the date of the public auction during which period the Board shall have the right to accept or reject such highest bid. The Board shall not be obligated to sell the personal property until a resolution accepting the highest bid is adopted by the Board. It is presently anticipated that the Board will consider, and either accept or reject, the highest bid at a meeting held on or before *June 23, 2011*.
8. The payment involving the purchase and sale of the personal property will be completed on *July 11, 2011, at 10:00 a.m.*, eastern daylight savings time, at the Board's offices, or on such date prior thereto and/or at such other time and/or location as shall be mutually acceptable to the purchaser and the Treasurer of the Board (the "closing"). Such transaction shall be completed (i) by payment of the balance of the purchase price for the personal property to the Board in cash or by certified or cashier's check payable to the Board, (ii) by delivery of evidence satisfactory to the Board that the purchaser, at the purchaser's or the purchaser's nominee's sole expense, has obtained and will maintain for the period from the closing through and including *August 19, 2011*, comprehensive general accident and public liability insurance with respect to the personal property, payable to the Board, in the amount of \$100,000 for bodily injury and property damage per occurrence with no loss deductible clause and (iii) by delivery to the purchaser of a duly executed quit-claim bill of sale conveying the personal property to the purchaser or the purchaser's nominee. The purchaser may request that the purchase and sale transaction be completed using services of a reputable corporate escrow agent doing business in Madison County, Ohio, and acceptable to the Treasurer of the Board; provided that such request is made by written notice thereof to the Board no less than ten (10) days prior to the closing and provided further that all costs and escrow fees associated with any such escrow are paid by the purchaser.
9. After the closing and on or before *August 19, 2011*, the purchaser, at the purchaser's sole risk and expense, will remove, or cause to be removed, the personal property from its aforesaid present location. The purchaser will repair, at the purchaser's expense, any damage to any property of the Tolles Career & Technical Center caused by such removal. The purchaser is responsible for erection and completion of the house, as per Ohio Department of Commerce regulations, as well as installation of soffit overhang and gutters.
10. All risk of damage to or loss of the personal property, other than damage or loss resulting from the negligent acts of the Board's agents or employees, shall be borne by the purchaser from and after the Board's acceptance of the highest bid.
11. All inquiries should be directed to Pamela J. Orr, Treasurer, at the Board's offices (telephone 614-873-4666, ext. 244) and any notice to the Board shall be delivered in person or mailed, postage prepaid, to the Board at 7877 US Highway 42 S, Plain City, OH 43064, Attention: Treasurer. Notices to the Board shall be deemed to have been given upon receipt thereof.

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