

## TOLLES CAREER & TECHNICAL CENTER DECEMBER BOARD REPORT

The Board of Education met on December 15, 2011 at 7:00 p.m. to conduct the regular meeting.

### Adult Education Part-Time Staff

The Board approved the following individual as an adult education instructor for the 2011/2012 school year, on an “as needed” basis.

Name	Position
David Pollock	ABLE

### Extended Duty Days – Certified

Extended Duty Days were approved for Brian Fowler.

Name	Program/position	# of days
Brian Fowler	Engineering Design	Up to 2

### Courses of Study

The Board approved courses of study for all academic programs.

### Non-Resident Student Tuition Rate

The Board approved the tuition rate for non-resident tuition students for the 2011/2012 school year (FY12). The rate established is **\$12,610.54** per year (approximately **\$1,401.18** per month for 9 months), in accordance with Board Policy 5111.

### Reassignment of Duties

Amber Riley, Adult Education Secretary and Communications Specialist, was reassigned (25 hours a week) to Communications Specialist only, effective January 1, 2012. All compensation and benefits are to remain as contracted.

### Board Policy Additions and Revisions

The Board of Education adopted the following additions, replacement and revisions to Board Policy.

- Policy 1422.02 – Nondiscrimination based on genetic information of the employee (New)
- Policy 1432 – Sick Leave (New)
- Policy 1438 – Administrator Paid holidays and Vacation Leave (Revised)
- Policy 1460 – Physical Examination (Revised)
- Policy 1461 – Unrequested leaves of absence/fitness for duty (New)
- Policy 1623 – Section 504/ADA Prohibition against disability discrimination in employment (New)
- Policy 2260.01 – Section 504/ADA Prohibition against discrimination based on disability (Revised)
- Policy 3122.02 – Nondiscrimination based on genetic information of the employee (Revised)
- Policy 3123 – Section 504/ADA Prohibition against disability discrimination in employment (New)
- Policy 3160 – Physical Examination (Revised)

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- Policy 3161 – Unrequested leaves of absence/fitness for duty (Revised)
- Policy 3432 – Sick leave (New)
- Policy 3433 –Vacation Leave (Revised)
- Policy 4122.02 – Nondiscrimination based on genetic information of the employee (Revised)
- Policy 4123 – Section 504/ADA Prohibition against disability discrimination in employment (New)
- Policy 4160 – Physical Examination (Revised)
- Policy 4161 – Unrequested leaves of absence/fitness for duty (Revised)
- Policy 4432 – Sick Leave (New)
- Policy 4433 –Vacation Leave (Revised)
- Policy 5111 –Non-Resident Student Tuition Admission and Rate (Revised)
- Policy 5330 – Use of medications (Revised)
- Policy 6152.01 – Waiver of school fees for instructional materials (Revised)
- Policy 8210 – School calendar (Revised)
- Policy 8510 – Wellness (Replacement)
- Policy 9160 – Public attendance at school events (Revised)

**Extension of FMLA**

The Board approved an extension of Annette Daniel’s FMLA leave through January 31, 2012.