

RECORD OF PROCEEDINGS
Minutes of Tolles Career & Technical Center Meeting
May 18, 2017

REGULAR MEETING

The Board of Education of the Tolles Career & Technical Center met in regular session in the Board Offices on Thursday, May 18, 2017 at 7:00 p.m. with President Curtis Brooks presiding. Roll call: Mr. Bichsel, present; Mr. Brooks, absent; Mr. Mason, absent; Mrs. Lambert, present; Mr. Maggied, present; Mr. Harper, present; Mr. Vornbrock, present.

B – Recognition/Program

Lift Awards were presented

C1 – Additions or Deletions to Agenda

Additions and corrections as noted

C2 – Adoption of Agenda

Mr. Vornbrock moved, Mr. Maggied seconded that the board adopt the agenda as amended.

Roll call: Ayes: Mr. Bichsel, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Vornbrock. Motion carried.

C3 – Approval of Minutes

Mr. Maggied moved, Mr. Vornbrock seconded that the minutes of the March 8, 2017 Special Board Meeting, April 3, 2017 Special Board meeting and the Regular Meeting held April 20, 2017 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Vornbrock. Motion carried.

C4 – Approval of Treasurer’s Report

Mr. Harper moves and Mrs. Lambert seconds that the Board of Education approves the Treasurer’s report and approve new fund as presented.

New account 019-9018 NEA Student Achievement Grant

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Roll call: Ayes: Mr. Bichsel, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Vornbrock. Motion carried.

D – Treasurer’s Report

Treasurer Woods presented the Five Year Forecast and Assumptions.
(Mr. Mason entered the meeting at 7:38 pm)

E – Superintendent’s Report

Mrs. Kuffel, Mrs. Strebe, Mr. Poroda, Mrs. Blachly, and Mr. Haggerty updated the Board on their areas of responsibility.

Superintendent Wilson updated the Board on activities throughout the district.

Hedieh Jayan Presented her EDU Portfolio

F – Public Participation

None.

G – Consent Agenda

Upon recommendation by the Superintendent, Mr. Maggied moved, Mr. Harper seconded that items G1 through G14 be approved as amended.

Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

G1 Resignation

That the following resignation be accepted for the purpose listed.

Name	Position	Effective Date	For Purpose of
Garry May, Plain City	Maintenance Custodian	June 30, 2017	Retirement – 21 years

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G2 Recognition for Years of Service 2016-2017 School Year

That the Board recognize those employees who have reached 5, 10, 15, 20, 25 and 30 years of service to Tolles. The Board would like to thank the following staff members for their years of service and dedication to the staff and students at Tolles Career & Technical Center.

Name	Years of Service
Rusty Smith	30
Walter Dick	25
Michele Rubright	25
Floyd Carlyle	15
Pam Snider	10
Amanda Blackburn	5
Chelsea Canterbury	5
Scott Hockenbery	5
Gregg Needles	5
Julie Steiner	5
Trevor Woods	5
Combined Years of Service	135

G3 Certified Contracts: One Year Limited

That a one year limited certified contract be awarded, as shown below, effective with the 2017-2018 school year, and that personnel involved be placed on the next step on the appropriate column.

Name, Home	Position	Column, Step
Saker Alexander, Columbus	Satellite C/T Instructor	Master's, 9
Matt Alice, Marysville	Satellite C/T Instructor	Master's, 12
John Bartolucci, Ontario	C/T Instructor	Bachelors, 11
Cindy Binion, Hilliard	Satellite C/T Instructor	Master's Degree Plus 30 Hours, 12
Todd Bolenbaugh, Hilliard	Academic Instructor	Master's, 12
Chelsea Burns,	Satellite C/T	Bachelors Degree

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Marysville	Instructor	with 150 Hours, 3
Chelsea Canterbury, Dublin	Academic Instructor	Master's, 5
Steve Cawley, Columbus	C/T Instructor	Bachelors Degree with 150 Hours, 11
Carly Crain, London	Technology Integration	Master's, 9
Justin Creps, Lewis Center	Satellite C/T Instructor	Master's, 3
Brian Fowler, Columbus	ACP Monitor	Master's Degree Plus 30 Hours, 16
Ben Hahn, Dublin	Counselor	Master's, 5
Gregg Hansel, Delaware	C/T Instructor	Bachelors, 18
James Haskell, Galloway	Academic Instructor	Bachelors Degree with 150 Hours, 22
Scott Hockenbery, West Jefferson	C/T Instructor	Bachelors, 15
Bill Jackson, Upper Arlington	Academic Instructor	Master's, 12
Carolyn Joyce, Dublin	School Nurse	Bachelors, 12
Miles Kieffer, Kenton	C/T Instructor	Bachelors, 3
Lauren Killoran, Columbus	Satellite C/T Instructor	Master's, 8
Holly Knurek, Milford Center	Academic Instructor	Bachelors, 12
Mike Liston, Gahanna	C/T Instructor	Bachelors, 12
Kelly Marquis, Quincy	C/T Instructor	Bachelors Degree with 150 Hours, 20
Cathy Mehl, Columbus	Academic Instructor	Master's Degree Plus 30 Hours, 12
Cheri Mullins, West Jefferson	C/T Instructor	Bachelors Degree with 150 Hours, 13
Gregg Needles, Columbus	C/T Instructor	Bachelors, 15
Jerry Newman, London	C/T Instructor	Bachelors, 35
Brian Parks, Mechanicsburg	C/T Instructor	Bachelors, 16

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Bill Pencil, Springfield	C/T Instructor	Bachelors, 22
Ryan Petitti, Columbus	C/T Instructor	Bachelors, 5
Kim Pugh, Plain City	C/T Instructor	Bachelors, 12
Laine Schrewe, Dublin	Satellite C/T Instructor	Master's, 11
Cynthia Shaw, Hilliard	Satellite C/T Instructor	Bachelors Degree with 150 Hours, 12
Leanne Sunderman, Columbus	Academic Instructor	Bachelors Degree with 150 Hours, 3
John Thomas, Worthington	Satellite C/T Instructor	Master's, 14 (On Continuing)
Angie Thorne, Hilliard	Satellite C/T Instructor	Master's, 12
Angie Walsh, Columbus	Satellite C/T Instructor	Master's, 12
Trevor Woods, Urbana	Satellite C/T Instructor	Bachelors, 8

G4 Administrative Contract Renewals

That the Board approve the following administrative contracts, with compensation according to the appropriate salary schedule.

Name	Position	Contract	Effective Date
Ervin Baldwin	Facilities & Maintenance Supervisor	2 Year	July 1, 2017 – June 30, 2019
Jackie Kuffel	Career Technical Director	2 Year	July 1, 2017 – June 30, 2019
Mike Oler	Dean of Students	2 Year	July 1, 2017 – June 30, 2019

G5 Extended Service Contracts 2017-2018 – Certified

That the Board approve the extended service contracts for the following individuals.

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Name, Position	Purpose for Extended Service	Up To # of Days/Hours
Lauren Killoran, Satellite Instructor	New Teacher Work Time	3 days
Angie Walsh, Satellite Instructor	Move classroom space in building at Scioto	2 days
Ben Hahn, School Counselor	Counselor duties	20 days
Beth Fogelsong, Career Connections Coordinator	Pathways Camp	8 days
Carly Crain, Technology Integration Specialist	Technology Trainings	3 days
Chelsea Burns, Satellite Instructor	Summer printing projects	15 days
Christina Van Dyke, Librarian	Library Preparation	5 days
Cindy Binion, Satellite Instructor	Instituting High School Marketing Class	2 days
Code U @Bradley Teacher	New Teacher Preparation time	3 days
Culinary Arts Instructional Aide	Catering/Events/Competition (will cover school year for catering)	75 hours
Cynthia Shaw, Satellite Instructor	Instituting HHPA Level 2 and recruiting Internship sites	2 days
Debbie Foster, Secretary	Training New Staff	3 days
Deborah Smith, C/T Instructor	Summer Camp	1 day
Deborah Smith, C/T Instructor	LPDC	1 day
Glenna Texler, C/T Instructor	Summer Camp	2 days
Gregg Hansel, C/T Instructor	Summer Camp	2 days
Gregg Needles, C/T Instructor	Summer Camp	3 days
Gregg Needles, C/T Instructor	Catering/Events/Competition (will cover school year	75 hours

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	for catering)	
Jennifer Moffett, RESA Coordinator	Lead Mentor Duties	2 days
John Thomas, Satellite Instructor	Prepare Satellite and Main Campus sites for school year as traveling teacher	2 days
Karen Rossetter, C/T Instructor	Summer Camp	2 days
Kelley Kobashigawa, Project SEARCH Instructor	Rotation development, training managers, system program development, etc	10 days
Kelly Marquis, C/T Instructor	Summer Camp	2 days
Kim Pugh, C/T Instructor	Summer Camp	2 days
Kim Pugh, C/T Instructor	Summer Internship Visits/Events (FY18) to meet State COS Hours (will go into school year)	50 hours
Leanne Sunderman, Academic Instructor	LPDC	1 day
Lee Wirick, Admissions Coordinator	Admissions Work	10 days
Linda Shuler, C/T Instructor	Summer Camp	3 days
Lisa Dale-Press, Satellite Instructor	Summer Film Camp	2 days
Mike Liston, C/T Instructor	Summer Camp	4 days
New Student Services/Attendance Secretary	Training	3 days
Pam Snider, C/T Instructor	National HOSA	7 days
Rick Doerr, C/T Instructor	Summer Camp	2 days
Steve Neumann, C/T Instructor	LPDC	1 day
Susie Boggs, Counselor	Counselor Duties	20 days

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G6 Amended Certificate of Revenue and Amended Appropriations

That the Board approve the Amended Certificate of Revenue and Amended Appropriations as presented for the 2016/2017 fiscal Year

AMENDED CERTIFICATE OF REVENUES			
FUND	FUND #		AMENDMENT
GENERAL FUND	1	0	\$ 642,075.00
HIGH SCHOOL SUPPORT	18	0	\$ (6,325.00)
EDUCATION FOUNDATION	29	9001	\$ (325.00)
TECH PREP GRANT - FY16	461	9117	\$ (2,100.00)
HIGH SCHOOLS THAT WORK FUND - FY17	461	9117	\$ 1,955.61
FOOD SERVICES	6	0	\$ 1,100.00
UNIFORM SUPPLIES FUND	9	0	\$ 135.00
ENGINEERING CUSTOMER SERVICE	11	900E	\$ (500.00)
HILLIARD ENTREPRENEURIAL ACADEMY CUSTOMER SERVICE	11	900H	\$ 1,390.00
CULINARY ARTS CUSTOMER SERVICE	11	900K	\$ (6,500.00)
EARLY CHILDHOOD EDUCATION CUSTOMER SERVICE	11	900P	\$ (1,500.00)
AUTOMOTIVE TECH CUSTOMER SERVICE	11	900T	\$ 8,425.00
ENVIRONMENTAL SCIENCE CUSTOMER SERVICE	11	900V	\$ (5,500.00)
WELDING CUSTOMER SERVICE	11	900W	\$ (600.00)
CONSTRUCTION TECH CUSTOMER SERVICE	11	900Y	\$ (1,500.00)
ADULT EDUCATION FUND	12	0	\$ (2,525.00)
MEDICAL INSURANCE BENEFITS FUND	22	0	\$ (6,600.00)
SENIOR CLASS	200	9000	\$ (7,140.00)
BPA	200	900B	\$ 2,375.00
STUDENT COUNCIL	200	900C	\$ (2,450.00)
FFA	200	900F	\$ 350.00
HOSA	200	900H	\$ 1,210.00
FCCLA	200	900L	\$ (2,350.00)
NTHS	200	900T	\$ 475.00
SKILLS USA	200	900U	\$ (2,180.00)
			\$ 611,395.61

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AMENDED APPROPRIATIONS		
FUND	FUND #	AMENDMENT
Rotary Funds	11	\$ (2,588)
Adult Education	12	\$ 750
High School Support	018-0000	\$ (40)
Student Activity Funds	200	\$ (33,385)
High Schools That Work FY17	461 9017	\$ (144)
CDP FY17	524 9017	\$ (7,632)
		\$ (43,039)

G7 Volunteer Insurance

That the Board approve the “Volunteer Insurance Program” with the CIMA Insurance Corporation for the period July 1, 2017 through June 30, 2018 at a cost of \$3,509.64.

G8 Worker’s Compensation

That the Board authorize the Treasurer to re-enroll in the CompManagement Workers’ Compensation Group Rating Discount Plan with a projected plan discount of 65%, at an annual cost of \$490.

G9 5-Year Forecast Approval

That the Board approve the five-year forecast for FY17 as presented by the Treasurer, and that the forecast be submitted to the Ohio Department of Education. (As presented.)

G10 Imaging and Requisition Software

That the Board approve the agreement between Tolles, META Solutions and Strategic Solutions for Professional Services, Imaging Software and Requisition/USAS Integration as presented.

G11 College Credit Plus 2017-2018 Agreement

That the Board approve the 2017-2018 College Credit Plus agreement with

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Hocking College as presented.

G12 Memorandum of Understanding

That the Board approve the Memorandum of Understanding between the Columbus Metropolitan Library and Tolles Career & Technical Center Aspire Program (formerly known as ABLE) as presented.

G13 National School Lunch Program

That the Board authorize participation in the National School Lunch Program for the 2017-2018 school year, under the guidelines of the Ohio Department of Education. The cost of lunch will increase from \$2.75 to \$3.00 for students and remain \$3.25 for adults; the cost of breakfast will remain at \$2.00 for students and \$2.50 for adults. Reduced breakfast will remain at \$0.30 and reduced lunch at \$0.40.

G14 Adult Education Tuition Cost

That the Board approve the following tuition amounts for the Adult Career Development Program for the 2017-2018 school year. (Application fee is non-refundable.)

Program	Application Fee	Tuition
EMT	\$45	\$1,199
Firefighter I	\$45	\$1,300
Firefighter II	\$45	\$995
Firefighter I and II	\$45	\$2,295

Roll call: Ayes: Mr. Bichsel, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

H – Other Topics for Discussion

H1 Certification Ceremony: May 23 at 7:00 p.m.

H2 Staff Appreciation Breakfast: May 31 at 8:00 a.m. in the auditorium

I - Adjournment

Mr. Maggied moved, Mr. Harper seconded that the meeting be adjourned.

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Roll call: Mr. Bichsel, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

The meeting was adjourned at 8:58 p.m.

_____ President

_____ Treasurer