

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
**January 11, 2018**

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**REGULAR MEETING**

The Board of Education of the Tolles Career & Technical Center met in regular session in the Board Offices on Thursday, January 11, 2018 immediately following the Organizational Meeting with President Tom Bichsel presiding. Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Harper, present; Mr. Irelan, present; Mrs. Lambert, present; Mr. Maggied, present; Mr. Mason, present.

**B Recognition/Program**

- School Board Recognition Month Presentation

**C1 Additions or Deletions to Agenda**

None

**C2 Adoption of Agenda**

Mr. Irelan moved, Mr. Harper seconded that the board adopt the agenda as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

**C3 Approval of Minutes**

Mr. Maggied moved, Mr. Brooks seconded that the minutes of the Regular Meeting held December 21, 2017 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

**C4 Approval of Treasurer's Report**

Mr. Harper moved, Mr. Irelan seconded that the Treasurer's Report submitted at the Regular Meetings held January 2018 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs.

**RECORD OF PROCEEDINGS**  
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---

Lambert, Mr. Maggied, Mr. Mason. Motion carried.

**D Treasurer's Report**

Treasurer Woods updated the Board on the finances of the District

**E Superintendent's Report**

Superintendent Beeson updated the Board on activities throughout the district.

**F Public Participation**

None

**G Consent Agenda**

Mrs. Harper moved, Mr. Maggied seconded that items G1 through G10 be approved as presented.

Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

**G1 Recognition of Service**

That the Board approve the following resolution in recognition of the service of Mr. Curtis Brooks as Board of Education President for 2017.

Whereas, The Tolles Career & Technical Center is dedicated to remaining a leader among Ohio Career Technical Centers by being student centered, progressive, and imaginative with regard to education practices, and

Whereas, our District can only achieve success with a strong commitment to excellence and strong leadership of our Board of Education,

Therefore, Be It Resolved that the Tolles Career & Technical Center wishes to honor and thank Curtis Brooks for his dedication, service, and leadership as Board of Education President during 2017.

**RECORD OF PROCEEDINGS**  
**Minutes of Tolles Career & Technical Center Meeting**  
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---

**G2 2018 Tax Rate**

That the tax rate of 1.6 mills, set by the Madison County Budget Commission for 2018, be approved.

**G3 Certificate of Estimated Resources and Amended Appropriations**

That the Board approve the Certificate of Amended Estimated Resources and Amended Appropriations for FY18 as presented.

**G4 New Funds**

That the Board approve the creation of the Martha Jennings Foundation Grant - RAMTEC fund, 019-9118 and 019-9118 for the TEA Student Support Fund.

**G5 Records Retention Schedule**

That the Board approve the new Records Retention Schedule as presented.

**G6 Adult Education Salary Schedule**

That the Board approve the Adult Education salary schedule as attached.

**G7 Adult Education Test Proctor**

That the Board approve Joe Wiese as an adult education firefighting state certification test proctor for the remainder of the 2017-2018 school year, and that he be paid in accordance with the approved Adult Education salary schedule.

**G8 Adult Education Adult Education Part Time Staff**

That the Board approve Lindsay Nelson to be employed for the remainder of the 2017-2018 school year on an as-needed basis in the Aspire program and paid in accordance with the Adult Education Salary Schedule.

**G9 Building Usage Fees**

That the Board approve the revised building usage fees, for both nonprofit

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**January 11, 2018**

---

and for-profit entities, as attached.

**G10 Ohio School Boards Association (OSBA) Policies**

WHEREAS: the Board of Education of Tolles Career & Technical Center engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

WHEREAS: the search, codification and manual preparation tasks have been completed and

WHEREAS: the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

BE IT RESOLVED: that the Tolles Career & Technical Center Board of Education accept and adopt the manual prepared as the Policy Manual of Tolles Career & Technical Center. As of this date, January 11, 2018, this manual contains all of the policies of Tolles Career & Technical Center with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Ireland, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

**H Other Topics for Discussion**

**H1** Ohio ACTE Legislative Conference, January 16-18, 2018, Columbus

**H2** Holiday Dinner Celebration, January 18 at 6:30 p.m. in Saffron -  
Please RSVP

**H3** February - National CTE Month

**I EXECUTIVE SESSION**

In accordance with ORC 121.22(G), Mr. Maggied moved and Mr. Brooks seconded that the Board of Education caucus to executive session to consider the appointment, employment, dismissal, discipline, promotion,

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demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

The Board entered into Executive Session at 7:33 p.m.

The Board returned from Executive Session at 8:05 p.m.

**J     Adjournment**

Mr. Maggied moved, Mr. Harper seconded that the meeting be adjourned.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

The meeting was adjourned at 8:05 p.m.

\_\_\_\_\_President

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