

RECORD OF PROCEEDINGS
Minutes of Tolles Career & Technical Center Meeting
January 11, 2018

ORGANIZATIONAL MEETING

The Board of Education of the Tolles Career & Technical Center met in the Board Office at the Tolles Career & Technical Center, Plain City, Ohio on Thursday, January 11, 2018 at 7:00 p.m., for the purpose of organizing the Board. Mr. Brooks was appointed to serve as the President Pro Tem at the November 2017 board meeting.

President Pro Tem Brooks called the meeting to order.

Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Harper, present; Mr. Irelan, present; Mrs. Lambert, present; Mr. Maggied; present;.Mr. Mason, present.

The President welcomed visitors to the meeting and led the Pledge of Allegiance.

B Tolles Career & Technical Center Board Resolution
Acknowledging Appointment

WHEREAS, the Tolles Career & Technical Center Board of Education is comprised of members appointed by each participating school district Board of Education in accordance with the Tolles Career & Technical Center plan submitted to the state Board of Education:

WHEREAS, the following are participating school district Boards of Education entitled to appoint a member to the Tolles Career & Technical Center Board of Education:

- Fairbanks Local Schools
- Jonathan Alder Local School District

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district Board of Education to have experience as chief financial officers, chief executive officers, human resource managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district Board of Education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to

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consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the referenced districts have determined that the following candidates meet the qualifications described in R.C. 3311.19 and have appointed the following candidates to the Tolles Career & Technical Center Board of Education on or before January 11, 2018:

- Jaynie Lambert, Fairbanks Local Schools
- Tom Bichsel, Jonathan Alder Local School District

WHEREAS, R.C. 3311.19 requires members of the joint vocational school Board of Education to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the Board of Education to reside in or be employed within the territory of the joint vocational school district Board;

WHEREAS, this Board of Education has determined that after the appointments of the above named representatives, the joint vocational school district Board of Education continues to satisfy the diversity and three-fifths requirements in R.C. 3311.19;

NOW, THEREFORE, BE IT RESOLVED that the Tolles Career & Technical Center Board of Education acknowledges the above appointments to the Tolles Career & Technical Center Board of Education for a three-year term of office for the time period beginning in January 2018.

C Oath of Office

The Treasurer administered the Oath of Office to the following:

- Jaynie Lambert 3 Year Fairbanks Local Schools
- Tom Bichsel 3 Years Jonathan Alder Local School District

Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Harper, present; Mr. Ireland, present; Mrs. Lambert, present; Mr. Maggied; present; Mr. Mason, present.

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D Nominations to elect the 2018 Board of Education President

The President Pro Tem declared nominations for President of the Board in order. Mr. Maggied nominated Mr. Bichsel for President. Mrs. Lambert moved, Mr. Brooks seconded that nominations be closed.

Roll call vote to close nominations: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

Roll call vote for President of the Board:

Tom Bichsel voted for:	Abstain
Curtis Brooks voted for:	Tom Bichsel
David Harper voted for:	Tom Bichsel
Tom Irelan voted for:	Tom Bichsel
Jaynie Lambert voted for:	Tom Bichsel
Doug Maggied voted for:	Tom Bichsel
Mark Mason voted for:	Tom Bichsel

Tom Bichsel was declared 2018 President of the Board of Education.

E Nominations to elect the 2018 Board of Education Vice-President

The President Pro Tem declared nominations for Vice-President of the Board in order. Mrs. Lambert nominated Mr. Maggied for Vice-President. Mr. Harper moved, Mrs. Lambert seconded that nominations be closed.

Roll call vote to close nominations: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

Roll call vote for Vice-President of the Board:

Tom Bichsel voted for:	Doug Maggied
Curtis Brooks voted for:	Doug Maggied
David Harper voted for:	Doug Maggied
Tom Irelan voted for:	Doug Maggied
Jaynie Lambert voted for:	Doug Maggied
Doug Maggied voted for:	Abstain
Mark Mason voted for:	Doug Maggied

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Doug Maggied was declared 2018 Vice-President of the Board of Education.

F Adoption of Agenda

Mr. Maggied moved, Mrs. Lambert seconded that the agenda be approved as presented.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

G Consent Agenda

Mr. Maggied moved, Mrs. Lambert seconded that consent agenda items G1 through G18 as ammended be adopted.

G1 Ohio School Boards Association Legislative Liaison and Student Achievement Liaison

That the Board appoint a member to each of the following positions.

- 2017 Legislative Liaison: Jaynie Lambert
- 2017 Student Achievement Liaison: Mark Mason

G2 2018 Board Meeting Dates

That the Board establish meeting dates for the 2018 calendar year. Regular meetings will start at 7:00 p.m., on the third Thursday of the month, with the following exception:

- April 26, 2018
- June 28, 2018

The following events may be attended by a majority of the Tolles Board Members:

- Ohio School Boards Association – Capital Conference
- National School Boards Association Conferences
- Other National meetings of district importance such as the

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- Schlechty Center School Boards Conference
- Meetings with Legislators
 - Other State meetings of district importance
 - Associate School District Graduation Ceremonies
 - Tolles Career & Technical Center Certification Ceremony

G3 Employment of Staff between Board Meetings

That during periods when this Board is not in session, the Superintendent is authorized hereby to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board of Education, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment contract shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer, with the actual starting date as described in the employment offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board Policy. The authorization provided by this resolution shall commence on January 11, 2018, and remain in effect until the January 2019 Organizational Meeting.

G4 Accepting Resignations between Board Meetings

That during periods when this Board is not in session, the Superintendent is authorized hereby to accept resignations on behalf of the Board of Education, which have been submitted by employees, subject to ratification by this Board, provided however, that upon ratification by this Board such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. This authorization shall commence on January 11, 2018, and remain in effect until the January 2019 Organizational Meeting.

G5 Accepting School District Donations

That the Superintendent or Treasurer be authorized to accept all donations to the school district on behalf of the Board of Education.

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G6 Investment of Funds

That the Treasurer be authorized to hereby invest interim funds at the most productive interest rates whenever funds are available, in accordance with Board Policy DFA.

G7 Payment of Bills

That the Treasurer be authorized hereby to pay all bills within the limits of the appropriations resolution as bills are received and when merchandise/service has been delivered.

G8 Advances to Funds/Return Advances

That the Treasurer be authorized hereby to make advances from the General Fund to other funds as required, to alleviate cash flow problems and to return advances from other funds to the General Fund.

G9 Advance on Settlements

That the Treasurer be authorized hereby to request advances on tax settlements from the Franklin, Madison, Delaware, and Union Auditors.

G10 Accept/Participate in Federal, State or Local Grants or Agreements

That the Board authorizes the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State, or Local Grants or agreements, and the Treasurer is authorized to appropriate funds for the grants awarded.

G11 Establishment of "Board Service Fund"

That the Board give authorization for establishment of "Board Service Fund" in the amount of \$20,000 for the 2018 calendar year. This fund is the Board's annual amount for travel and meetings.

G12 Metropolitan Educational Technology Association (META)

That the Board give authorization to renew membership with the Metropolitan Educational Technology Association (META) for the 2018

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calendar year.

G13 Public Records Training

That the Board designate the Treasurer to attend Public Records Training on behalf of the Board of Education.

G14 Area Chambers of Commerce

That the Board give authorization to renew memberships in the Hilliard, Madison County, Dublin, and Union County Chambers of Commerce, and the Tolles Career & Technical Center Superintendent or his designee will be named as representative and/or contact person for the district.

G15 Public Notices

That the Board designate the Tolles Career & Technical Center website, www.tollestech.com, as the official location for public notices.

G16 Appointment of Legal Counsel

That the Board appoint Bricker & Eckler LLP and Scott, Scriven, Wahoff LLP as legal counsel for the 2018 calendar year.

G17 Board of Education Scholarship Fund

That the Board maintain the Board of Education Scholarship Fund at Tolles, and that each Board member donate one meeting's pay to the scholarship fund annually. The scholarship will be awarded annually in the spring according to criteria set by the Board of Education.

G18 Appointment of Board Designee for Suspension and Expulsion Appeals

That the Board appoint Dr. Dan Kaffenbarger, Madison-Champaign County ESC Superintendent, as the Tolles Board of Education Designee for the purpose of hearing suspension and expulsion appeals made to the Board.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

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H Adjournment

Mr. Maggied moved, Mrs. Lambert seconded that the Organizational Meeting be adjourned.

Roll call: Ayes: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

The Organizational Meeting was adjourned at 7:13p.m.

_____ President

_____ Treasurer