

RECORD OF PROCEEDINGS
Minutes of Tolles Career & Technical Center Meeting
November 16, 2017

REGULAR MEETING

The Board of Education of the Tolles Career & Technical Center met in regular session in the Board Offices on Thursday, November 16, 2017 at 7:00 p.m. with President Curtis Brooks presiding. Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Harper, present; Mr. Ireland, present. Mrs. Lambert, present; Mr. Maggied, present; Mr. Mason, present.

B – Recognition/Program

B1 - Staff Recognition

Trevor Woods - for his rework on the Madison County Heroin Epidemic video

C1 – Additions or Deletions to Agenda

None

C2 – Adoption of Agenda

Mr. Harper moved, Mr. Maggied seconded that the board adopt the agenda as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Ireland, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

C3 – Approval of Minutes

Mr. Bichsel moved, Mr. Maggied seconded that the minutes of the Regular Meeting held October 19, 2017 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Ireland, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

C4 – Approval of Treasurer’s Report

Mr. Harper moved, Mr. Maggied seconded that the Treasurer’s Report submitted at the Regular Meetings held October 2017 be approved as presented.

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Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

D – Treasurer’s Report

Treasurer Woods updated the board on cash balances.

E – Superintendent’s Report

Mrs. Kuffel, Mrs. Strebe, and Mr. Poroda updated the Board on their areas of responsibility.

Superintendent Beeson updated the Board on activities throughout the district.

F – Public Participation

None

G – Consent Agenda

Mr. Maggied moved, Mr. Harper seconded that items G1 through G11 be approved as amended.

Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

G1 2018 Organizational Meeting

That the Board set the 2018 Organizational Meeting of the Tolles Career & Technical Center for January 11, 2018 at 6:30 p.m.

G2 President Pro Tem

That Curtis Brooks is appointed as President Pro Tem, to serve in such capacity at the Organizational Meeting of the Tolles Career & Technical Center Board of Education on January 11, 2018.

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G3 January 2018 Board of Education Meeting

That the regular January meeting of the Board of Education be held on January 11, 2018, immediately following the Organizational Meeting.

G4 Certificate of Resources and Amended Appropriations

That the Board approve the amended Certificate of Resources and amended Appropriations.

<u>Fund</u>		
General	001	\$14,403,926.99
Debt Service	002	\$961,781.16
Lunchroom	006	\$264,885.00
Uniform Supplies	009	\$68,839.98
Rotary Funds	011	\$232,550.00
Adult Education	012	\$261,670.00
Public School Support	018	\$17,950.00
Local Grant	019	\$184.67
Medical Insurance Benefits	022	\$3,327.55
Education Foundation	029	\$2,002.35
Student Activity Funds	200	\$105,810.00
Ohio K-12 Network	451	\$1,800.00
High Schools That Work FY17	461	\$8,500.00
ABLE	501	\$287,178.08
CDPerkins	524	\$421,343.52
REAP	599	\$82,356.62
Total		\$17,124,105.92

G5 Adult Education Part Time Staff

That the Board approve the following individuals be employed for the 2017-2018 school year on an as-needed basis and paid in accordance with Board policy.

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Name, Home	Position	Rate
Gary Moore, Hilliard	Firefighting/EMT	\$25.30/hour

G6 High School Firefighting Assistant Instructors

That the Board approve the following individuals be employed for the 2017-2018 school year on an as-needed basis in the High School Firefighting/EMT Program and paid in accordance with Board policy.

Name, Home	Position	Rate
Gary Moore, Hilliard	High School Firefighting/EMT Assistant	\$25.30/hour

G7 Marketing and Communications Coordinator Job Description

That the Board approve the revisions to the Marketing and Communications Coordinator job description as attached.

G8 Marketing and Communications Coordinator Salary Schedule

That the Board approve the revised Administrative Salary Schedule to add the Marketing and Communications Coordinator position as attached.

G9 Approve Employment Contract Marketing and Communications Coordinator

That the Board approve the administrative contract as indicated, effective November 27, 2017, and that the personnel involved be placed on the indicated column and step on the Administrative Salary Schedule.

Name, Home	Position	Contract	Step
Cassandra Bentley-Bradshaw, Columbus	Marketing & Communications Coordinator	18 month, through June 30, 2019	0

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G10 Approve Personal Purchased Service Contract

That the Board approve a Personal Purchased Service Contract for Shane Haggerty for up to 45 days, as needed, for consulting services and training for the Marketing and Communications Coordinator, at \$405.70 per day, prorated for partial days.

G11 Memorandum of Understanding

That the Board approve revisions regarding substitute teacher procedures in an MOU with Hilliard City Schools to provide satellite career-technical programming in their district, as attached.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Ireland, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

H. Other Topics for Discussion

H1 Ohio ACTE Legislative Conference, January 16-18, 2018, Columbus

I. Executive Session

In accordance with ORC 121.22(G), Mr. Bichsel moves and Mr. Maggied seconds that the Board of Education caucus to executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee, or student, unless the employee, official, licensee or student requests a public hearing.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock

The Board entered into Executive Session at 7:57 p.m.

The Board returned from executive session at 8:57 p.m.

I. Adjournment

Mr. Harper moved, Mr. Brooks seconded that the meeting be adjourned.

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Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mr. Irelan, Mrs. Lambert, Mr. Maggied, Mr. Mason. Motion carried.

The meeting was adjourned at 8:57 p.m.

_____ President

_____ Treasurer