

RECORD OF PROCEEDINGS
Minutes of Tolles Career & Technical Center Meeting
September 21, 2017

REGULAR MEETING

The Board of Education of the Tolles Career & Technical Center met in regular session in the Board Offices on Thursday, September 21, 2017 at 7:00 p.m. with President Curtis Brooks presiding. Roll call: Mr. Bichsel, present; Mr. Brooks, present; Mr. Harper, present; Mrs. Lambert, present; Mr. Maggied, present; Mr. Mason, present; Mr. Vornbrock, present.

B – Recognition/Program

B1 Deborah Smith - Dedication to students and creativity

B2 Page Vornbrock - Service to Tolles Career & Technical Center

B3 Student Recognition:

Devin Braunm, Junior Pre-Vet, Jonathan Alder High School

Luke Doughty, Senior Firefighting/EMS, Hilliard Darby High School

Evan Harris, Senior Engineering Technologies, Fairbanks High School

Cheyenne Hennen, Junior Culinary Arts, Hilliard Darby High School

Jackson Kane, Senior Firefighting/EMS, Hilliard Darby High School

Kiana Price, Senior Exercise Science, London High School

Tyler Stover, Senior Firefighting/EMS, Hilliard Bradley High School

Maura Valdes, Senior Academy EDU, Hilliard Bradley High School

C. Tolles Career & Technical Center Board Resolution
Acknowledging Appointment

WHEREAS, the Tolles Career & Technical Center Board of Education is comprised of members appointed by each participating school district board of education in accordance with the Tolles Career & Technical Center plan submitted to the State Board of Education;

WHEREAS, the following is a participating school district board of education entitled to appoint a member to the Tolles Career & Technical Center Board of Education:

- **Dublin City School District**

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WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the referenced districts have determined that the following candidate meets the qualifications described in R.C. 3311.19:

- **Tom Irelan Dublin City School District**

WHEREAS, the referenced board of education has appointed the following candidate to the Tolles Career & Technical Center Board of Education on or before September 21, 2017 effective October 1, 2017:

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, this Board has determined that after the appointment of the above named representative the joint vocational school district board of education continues to satisfy the diversity and three-fifths requirements in R.C. 3311.19;

NOW, THEREFORE, BE IT RESOLVED that the Tolles Career & Technical Center Board of Education acknowledges the above appointment to the Tolles Career & Technical Center Board of Education for the remainder of the previous Dublin board member's one-year term

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of office for the time period that began in January 2017 and expires December 31, 2017, and then a consecutive two-year term from January 1, 2018 through December 31, 2019.

D1 – Additions or Deletions to Agenda

None

D2 – Adoption of Agenda

Mr. Harper moved, Mr. Bichsel seconded that the board adopt the agenda as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

D3 – Approval of Minutes

Mr. Maggied moved, Mr. Vornbrock seconded that the minutes of the Regular Meeting held August 17, 2017 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

D4 – Approval of Treasurer’s Report

Mr. Maggied moved, Mr. Harper seconded that the Treasurer’s Report submitted at the Regular Meetings held July 2017 & August 2017 be approved as presented.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

E – Treasurer’s Report

Treasurer Woods updated the board on the state of the district and the Five Year Forecast Expenditure Projections. The Treasurer reported that the audit for FY17 continues and that the Treasurer’s office continues to deal with HSA conversion issues. In October the Board will discuss Five

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Year Forecast Revenue Projections.

F – Superintendent’s Report

Mrs. Kuffel, Mrs. Strebe, Mr. Poroda, Mrs. Blachly, and Mr. Haggerty updated the Board on their areas of responsibility.

Superintendent Beeson updated the Board on activities throughout the district.

G – Public Participation

None

H – Consent Agenda

Upon recommendation by the Superintendent, Mr. Maggied moved, Mr. Harper seconded that items H1 through H10 be approved as amended.

Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

H1 Permanent Appropriations and Estimated Sources of Revenue

That the Board approve fiscal year 2017-2018 Permanent Appropriations and Estimated Sources of Revenue as presented.

H2 Grants

That the Board approve the following FY18 grants and amounts and directs the Treasurer to make the estimated revenue adjustments and appropriate funds in accordance with grant specifications.

| | |
|------------------------|--------------|
| Carl D. Perkins | \$393,371.40 |
| High Schools That Work | \$4,000.00 |
| ASPIRE | \$287,735.00 |
| R.E.A.P. | \$69,196.56 |

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H3 Advancement on Certified Salary Schedule

That the Board approve the advancement on the salary schedule for the following certified staff, effective with the 2017-2018 school year, and that personnel involved be placed on the indicated column and step.

| Name, Home | Position | Column, Step |
|---------------------------------|--------------------------------------|--------------------------------------|
| Holly Knurek, Milford Center | Academic Instructor | Bachelors with 150 hours, Step 12 |
| Carly Crain, London | Technology Integration Specialist | Master's, Step 9 |

H4 Student Learning Objective Committees

Per the Collective Bargaining Agreement between the Board of Education and the Tolles Education Association, the Board approve payment of \$30 per hour for teachers serving on Student Learning Objective (SLO) Committees outside of the regular school day, to approve SLOs of other teachers. Hours are to be approved and submitted by the Director serving on each committee.

| Name | Position |
|-----------------------|---|
| Saker Alexander | Satellite Instructor, JAJHS IT |
| Cindy Binion | Satellite Instructor, WJMS Logistics |
| Amanda Blackburn | Satellite Instructor, Broadcast Video, Dublin Coffman |
| Lisa Dale-Press | Satellite Instructor, Broadcast Video, Dublin Scioto |
| Julie Steiner | Academic Instructor, Math |
| Caryn Jackson | Academic Instructor, Science |
| Christina Funderburgh | Academic Instructor, Social Studies |
| Jamie Ginsberg | Academic Instructor, English |
| Gregg Hansel | C/T Instructor, Power Sports & Auto Services |
| Brian Parks | C/T Instructor, Auto Technology |

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|---------------|---|
| Linda Shuler | C/T Instructor, Animal Management Services |
| Deborah Smith | C/T Instructor, Art Design & Communications |

H5 Board Policy

That the Board approve the updated language in Policy 3220 *Standards Based Evaluation* as presented.

H6 ASPIRE Memorandum of Understanding/Agreement

That the Board approve the Memorandum of Understanding/Agreement as noted below:

| | |
|----------------------------------|-----------------------|
| Tolles Career & Technical Center | London Public Library |
|----------------------------------|-----------------------|

H7 Non-Routine Substitute Hours

That the Board approve and authorize the Treasurer to pay classified and certified substitutes, as needed and approved by appropriate Directors, the agreed upon substitute rate of pay for non-routine hours that arise from special projects and events that necessitate additional staffing.

H8 Personal Purchased Service Contracts

That the Board approve the personal purchased service contracts for the individuals and purposes listed below. These will be effective from July 1, 2017 through June 30, 2018.

| Name, Home | Purpose | Rate of Pay |
|-----------------------------|------------------------|----------------------------|
| Kathy McClelland, London | Testing Coordinator | \$100/day up to 8 days |
| Carol Reed, Hilliard | Testing Coordinator | \$100/day up to 15 days |

H9 Revised Marketing and Technology Director Job Description

That the Board approve revisions to Job Description #308, renaming it the

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Marketing and Communications Coordinator and removing tasks related to technology supervision as presented.

H10 Approve Employment Contract

That the Board approve to employ Shane Haggerty for up to 15 days for consulting services at \$405.70 per day, prorated for partial days.

Roll call: Ayes: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Maggied, Mr. Mason, Mr. Vornbrock. Motion carried.

I. Other Topics for Discussion

- I1 OSBA Central Region Fall Conference, September 27, 5:00 p.m., Villa Milano
- I2 OACTS Breakfast, November 14, 7:30 a.m. (during OSBA Capital Conference)
- I3 NSBA Conference, April 7-9, 2018

J. Adjournment

Mr. Harper moved, Mr. Mason seconded that the meeting be adjourned.

Roll call: Mr. Bichsel, Mr. Brooks, Mr. Harper, Mrs. Lambert, Mr. Mason, Mr. Maggied, Mr. Vornbrock. Motion carried.

The meeting was adjourned at 8:23 p.m.

_____ President

_____ Treasurer