



## POSITION VACANCY

The vision of Tolles Career & Technical Center is to **LIFT All Students**

**POSITION:** Satellite Director

**POSTED:** May 10, 2023

**REPORTS TO:** Superintendent

**APPLICATION DEADLINE:** Until Filled

**STARTING DATE:** July 1, 2023

### **IDEAL QUALIFICATIONS:**

- Valid Ohio school administrator license.
- Successful teaching and administrative experience.
- Ability to identify, evaluate, and implement career program options, auxiliary services, and curricular materials that support the diverse learning needs of students.
- Strong knowledge of current workforce needs of potential business partners.

### **RESPONSIBILITIES:**

In addition to Job Description 105, successful candidate will:

- Provide administrative oversight of Satellite programs and assure compliance with Ohio Department of Education regulations.
- Ensure career-technical pathways are in alignment with current workforce needs.
- Build relationships with associate school building principals and administration
- Consistently promotes high expectations and a high level of professionalism across all aspects of school operations.

### **SALARY & CONTRACT:**

260 day contract with 20 days of vacation and 12 paid holidays; salary will be based on experience and according to the Tolles Supervisor salary schedule (Approximate Range \$91K - 111K for the 23/24 school year).

### **APPLICATION PROCESS:**

Submit Tolles application, resume, references, college transcripts and certifications/credentials to:

#### **Tolles Career & Technical Center**

7877 US Highway 42 S | Plain City OH 43064  
(614) 873-4666, ext 4213 | (614) 873-8761 fax  
hr@tollestech.com

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