

## CAREER ADVISING

The Board views career advising as helping students understand themselves relative to their abilities, aptitudes, interests, attitudes, strengths and limitations. This process is meant to assist students in the development of their potential and their decisions relating to educational and career matters.

This policy is reviewed biennially and made available to students, parents, guardians/custodians, local postsecondary institutions and residents of the District. This policy is posted in a prominent location on the District website.

The District will do all of the following.

1. Provide students with grade-level examples linking schoolwork to one or more career field(s) through use of the State Board adopted career connections.
2. Create a plan to provide career advising to students which includes age-appropriate activities and also includes creating and maintaining a Student Success Plans.
3. Provide additional interventions and career advising for students who are identified as at risk of dropping out of school. These include:
  - A. Identifying students who are at risk of dropping out of school using a local, research-based method with input from teachers, school counselors and other appropriate school staff.
  - B. Developing a Student Success Plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education and experiential learning, when appropriate.
  - C. Before a Student Success Plan is developed, District staff will invite the student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the District will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
4. Train employees on advising students on career pathways, including the use of the online tools available in OhioMeansJobs K-12 and other online sources provided by the District.
5. Develop multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit through College Credit Plus.
6. Identify and publicize information on courses in which students can earn both traditional academic and career-technical credit including, but not limited to, the District's policy on credit flexibility and instructions for students to access the educational option.
7. Document career advising provided to each student, student's parent, guardian or custodian for review, as well as schools the student may attend in the future. These include activities that support the student's academic, career and social/emotional development.
8. Prepare students for their transition from high school to their postsecondary destinations, which includes interventions and services necessary for students who need remediation in mathematics and English language arts.

[Adoption date: January 11, 2018]

LEGAL REF.: ORC [3313.6020](#)

CROSS REFS.: [AFI](#), Evaluation of Educational Resources

[IL](#), Testing Programs

[JK](#), Employment of Students