



POSITION VACANCY

The vision of Tolles Career & Technical Center is to **LIFT All Students**

If these words resonate with your personal mission, we might be a great fit.

Our job is clear. Our direction is up. And our students, lifted.

POSITION:	Instructional Aide - Career Campus
POSTED:	April 16, 2021
REPORTS TO:	Instructor/Director
STARTING DATE:	August 9, 2021
QUALIFICATIONS:	<p><i>Required:</i></p> <ul style="list-style-type: none">● High school diploma or equivalent● Excellent written and verbal communication skills● Ability to work effectively with high school students● Positive result from criminal background check <p><i>Preferred:</i></p> <ul style="list-style-type: none">● Experience working with students with disabilities● Experience working in an instructional capacity
RESPONSIBILITIES:	<ul style="list-style-type: none">● Hours: 8:00 a.m. - 3:00 p.m., Monday-Friday● Some additional hours for field trip supervision or special events may be required
SALARY & CONTRACT:	Based upon experience. 188 contract days per year.
APPLICATION PROCESS:	Submit Tolles application, resume, references, college transcripts and certifications/credentials to: Tolles Career & Technical Center 7877 US Highway 42 S Plain City OH 43064 (614) 873-4666, ext 4411 (614) 873-8761 fax lweeks@tollestech.com

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....An Equal Opportunity Employer....