



Position Vacancy

The vision of Tolles Career & Technical Center is to **Lift All Students**

If these words resonate with your personal mission, we might be a great fit.

Our job is clear. Our dedication is up. And our students are lifted.

POSITION: Plumbing Adult Instructor, Adult Education
Part-time, as needed (*Multiple positions may be available*)

POSTED: January 20, 2023

REPORTS TO: Director of Adult Education

APPLICATION DEADLINE: Until vacancy is filled

STARTING DATE: Upon completion of hiring process

JOB SUMMARY: Classroom instruction, demonstrate skills as required, remain current with subject matter and instructional methodology.

- Prepare lesson plans and provide both classroom and hands-on lab instruction to individuals to include academic skills, occupational skills and employability skills and traits to become successful in today's workforce
- Assist with student recruitment, job placement and follow-up with employers to determine student progress

EDUCATION AND/OR EXPERIENCE:

- Five (5) years of work experience in field related to curriculum is preferred
- Valid or ability to obtain Ohio Adult Education Teaching Permit, through The Ohio Department of Education
- Must pass criminal background check after job offer is made
- NCCER Certified or willing to become certified, knowledge of local plumbing codes

SALARY & CONTRACT: Part-time as needed, \$30.00 per hour

APPLICATION PROCESS: Submit Tolles application, resume, references, college transcripts and certifications/credentials to:

Tolles Career & Technical Center

7877 US Highway 42 S | Plain City, OH 43064
(614)873-4666, x4213 | (614) 873-8761 fax
hr@tollestechn.com

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, military status, ancestry, genetic information (collectively, "Protected Classes"), or any other legally protected category, in its programs and activities, including employment opportunities.

...An Equal Opportunity Employer